



Noble Software Consulting IT Training

PEOPLESOFT HRMS REL 9 COURSE OVERVIEW

This course is targeted for implementation team members and is designed to provide a solid foundation for implementing PeopleSoft Human Resources for an organization. This course focuses on the flexibility that PeopleSoft HRMS has to offer, and provides clients with a solid foundation on which to base their implementation decisions. This course covers information required to implement the HRMS system.

PEOPLESOFT HRMS REL 9 COURSE OUTLINE– 40 HRS

❖ Defining the Human Resources Business Process

Describing PeopleSoft Enterprise HRMS Products and HR Business Processes
Identifying the Core Human Resource Setup Tables and Table Setup Sequence
Describing Effective Dating and Action Types

❖ Setting Up Core Foundation Tables Related to Installation Settings and Companies

Defining the Installation Table
Setting Up the Company Table
Defining Postal Code Information for Switzerland, Japan, and the Netherlands

❖ Setting Up Core Foundation Tables Related to Business Units and TableSet Sharing

Defining SetIDs, Business Units, and TableSet Sharing
Establish User and Business Unit Defaults

❖ **Setting Up Core Foundation Tables Related to Establishments, Locations, and Departments**

- Setting Up the Establishment Table
- Setting Up the Location Table
- Setting Up the Department Table

❖ **Setting Up Core Foundation Tables Related to Compensation**

- Setting Up Compensation Rate Code Data
- Setting Up the Salary Plan Tables

❖ **(JPN) Setting Up Core Foundation Tables Related to Japanese Compensation**

- Setting Up Compensation Rate Code Data
- Defining Japanese Education Level Tables
- Determining Compensation Rate Code Defaults
- Defining Worker Compensation
- Setting Up the Salary Plan Tables
- Defining Grade Advance Tables

❖ **Setting Up Core Foundation Tables Related to Jobs and Pay Groups**

- Setting Up the Job Code Table
- Defining the Supervisor Level Table
- Setting Up the Pay Group Tables

❖ **Administering Data Permission Security**

- Defining the Methods of Granting Data Permission Access
- Administering Tree-Based Security
- Refreshing Security Join Tables

❖ **Adding People in the PeopleSoft System**

- Explaining Organizational Relationships
- Adding a Person in the PeopleSoft System
- Adding a Job Instance for a Person
- Defining Job Instances, Relationships, and Employment Record Numbers

(JPN) Reviewing Additional Appointment Information for Japan
(JPN) Managing Intercompany Transfers for Japan

❖ **Adding Workers Through Template-Based Hires (SmartHire)**

Defining the SmartHire Process
Setting Up Hire Templates
Adding Workers Using a Hire Template
Managing the Status of a Template-Based Hire

❖ **Maintaining Person and Job Data**

Maintaining Historical Information for Your Workforce
Managing Personal Data and Job Data
Creating Action Reason Codes
(JPN) Setting Up Salary Increase Information for Japanese Workers
Entering Termination and Last Date Worked Information
Viewing Job Summary Information

❖ **(JPN) Managing Japanese Organization Change and Worker Transfers**

Defining Organizational Change and Worker Transfers
Creating an Organization Plan
Determining Headcount by Department
Transferring Entry by Department
Updating Transfer Data Maintenance Content
Defining Tamatsuki
Inserting Transfers into Job Data
Cleaning Up Temporary Transfer Data